



Crystal River Middle School

344 N.E. Crystal Street
Crystal River, Florida 34428
Telephone: (352) 795-2116
<http://crm.citruschools.org/>

School Hours: 7:50 A.M. to 2:20 P.M.

Principal: David Roland
Assistant Principals:
Maurisa Applegate
Amanda Stringer

VISION: All students are equipped to be successful contributors to the school, community, and society.

MISSION: To educate, motivate, and drive success for all students through rigor, relevance, and relationships.

Big 3

1. Do what is right
2. Do your best
3. Treat others as you want to be treated

Where do I go on campus?

Admin Office (Upstairs)	Admin Office (Downstairs)	Main/Guidance Office	Student Services
Principal: Mr. Roland Curriculum TOSA: Mrs. King	Clinic Aide: Ms. Lemanowicz ESE Specialist: Mrs. Hickman	Guidance Counselors: Mrs. M. Brown Ms. Wentworth School Social Worker: Mrs. Balmert	Assistant Principals: Ms. Stringer Mrs. Applegate School Resource Officer: Deputy Goodman
	School Psychologist	Early Dismissal, parent conferences	Reporting Incidents, In School Suspension, Absence notes, transportation notes, Emergency phone calls, Athletic Director's office

Arrival Information

Students should not arrive on campus prior to 7:30. Students will be released off the bus at 7:30 and doors will open for students to report directly to homeroom. There will be no congregating. At 7:50, 1st period class will begin. Students who arrive after 7:50 will receive an unexcused tardy unless a written excuse note is provided to Student Services with an approved reason for the tardy (see the Citrus County Code of Conduct for allowable reasons). Outside food and drinks will not be allowed on campus unless contained in a lunch bag/box to be consumed in the cafeteria. Only clear water bottles will be permitted outside of the cafeteria.

Transportation Information

Students Who Do Not Ride School Buses:

- 6th grade student drop off/pick up- back of campus near the cafeteria courtyard.
- 7th and 8th grade student drop off/pick up- front of school.
- Students walking home will exit the front of the building near the guidance office only.

Students Who Ride School Buses:

Students are encouraged to wear a protect face covering while on the bus. The frequent use of hand sanitizer is also encouraged.

- Students will not be permitted to ride a bus other than their assigned bus. If there is an emergency, please have your parent contact an administrator.
- Any student who misses the bus in the afternoon will report to the Main Office immediately and call home for transportation.
- Riding on the bus is a privilege. Repeat misconduct on the bus may result in loss of this privilege.

If a student chooses to break a rule:

1st Incident: Driver gives warning

2nd Incident: Driver contacts parents

3rd Incident: Driver sends letter home

4th Incident: Referral to CRMS administration requesting removal from bus

* Major rule violations will result in an immediate referral to CRMS administration.

Cell Phone and Electronic Devices

All personal cell phones and electronic devices should be turned off and not visible from 7:30-2:20. These items should be kept in a backpack. Headphones, wireless earbuds and Bluetooth speakers are not permitted on campus. Noncompliance may result in a referral. Earbuds may be utilized in a classroom setting for educational purposes with teacher approval.

iPad Responsibilities

- Bring to school every day fully charged.
- Email- Only your school email address should be accessed on your school iPad. All emails must be school appropriate and for educational purposes. Do not email your friends.
- Pictures- Pictures are for use with classwork. Appropriate pictures may be used for your backgrounds.

- **Damage Prevention**
 - iPad insurance is strongly recommended.
 - iPads are not allowed in the restroom.
 - Do not leave your iPad unattended. You are responsible for what happens to your iPad.
 - Your iPad is for YOUR use only. Do not handle another student's iPad and do not let others handle yours.
 - Do not remove your iPad from the protective case.
 - In the case of a damaged iPad, the student is to take the iPad to the media center that day to report the damage.

- **Internet Access**
 - Student use of the internet should be for schoolwork only. Do not stream music and videos to your device. Social media or chat rooms may not be accessed. Students will not sign up for online accounts of any kind without specific permission from the teacher for the purpose of school use.
 - Any noneducational usage will result in a referral. Students shall immediately notify a teacher if inappropriate information is mistakenly accessed.

Positive Behavioral Intervention & Support (PBIS):

Pledge: I pledge to be a respectful and responsible student. I pledge to show maturity and character. I pledge to do my best to positively influence safety and self-control throughout the school.

PBIS Field Days: (suspended until further notice)

To be eligible to attend:

- Students must have all "S" Conduct Grades for the quarter.
- Students must have no more than 1 day ISS and no OSS.
- Students must have all overdue/lost library books/textbooks/iPads charges paid for in full.
- Students may not have an F average in any course.

Discipline

Intervention System: We use the "Intervention System" when documenting and handling minor rule violations. Teachers will provide an intervention for rule infractions and will make parent contact by phone after the 3rd classroom infraction. At the 4th infraction, a referral will be written for repeated misconduct. It is vitally important that we have accurate parent/guardian contact information.

Consequences for a referral include but are not limited to:

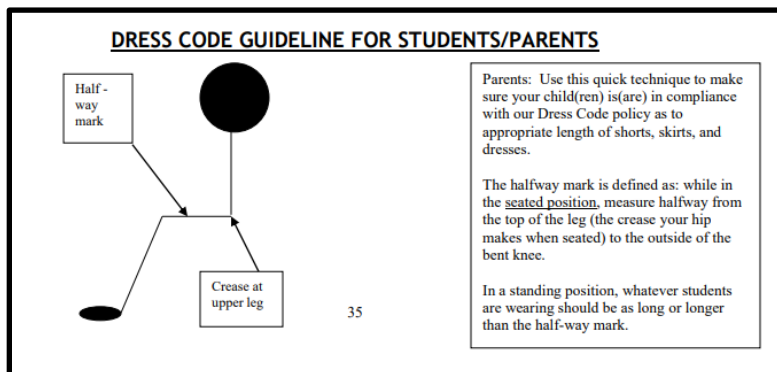
- After school detention
- Saturday detention (work detail, campus beautification)
- In school suspension
- Out of school suspension
- Social suspension (loss of afterschool privileges)

Dress Code

The Citrus County Schools Dress Code is published in the Student Code of Conduct (page 35). Costumes will not be permitted to be worn at school. Any student violating the dress code will be asked to change their attire. A student may change into designated, school provided clothing or a parent may bring a change of clothes to school. The student will remain in In School Suspension until the dress code issue has been corrected. A referral will be written for all violations after the first offense. Please see the Dress Code Guidelines document below.

Consequences for dress code violations:

- 1st Offense- Warning/Parent call
- 2nd Offense- Referral & Detention
- 3rd Offense- Referral & ISS
- 4th Offense- Referral & Saturday Detention
- 5th Offense- Referral & OSS



Cafeteria Expectations

- Exercise sanitary practices.
- Wash or sanitize your hands.
- Know and go directly to your assigned seat in the cafeteria.
- Remain seated in your assigned area until your table is dismissed to the serving line. Only students purchasing lunch may enter the serving line. Follow the traffic pattern and remain distanced from others.
- Bring your lunch number card with you to the serving line.
- Speak in quiet voices to those seated near you.
- You may not get out of your seat without permission. If you need something, raise your hand and wait for a section leader to come to you.
- Clean up trash around your seat and under your table.
- Wait for your table to be dismissed before leaving the cafeteria. Follow the traffic patterns.
- Do not share items. Dispose of any unwanted items.
- No open food or drinks may leave the cafeteria.

School Lunches

- Breakfast: \$1.25
- Lunch: \$2.25
- Reduced Breakfast: \$0.30
- Reduced Lunch: \$0.40

Attendance Information: *Be At School... On Time, All Day, Every Day!*

Reasons for excused absences are outlined in the Citrus County Student Code of Conduct. All other absences will be considered unexcused.

1. Students with excused absences are provided the opportunity to make up work for credit. Students are allowed at least the same number of days for make-up work as the number of

days absent, not to exceed six (6) school days. It is the student's responsibility to obtain and complete all make-up work within the time specified. This rule does not apply to field trips.

- Bring a note from a parent and/or doctor to Student Services. The note must provide the information as stated in the Citrus County Student Code of Conduct. If no note is provided within two (2) days after the student's return to school, the absence will be unexcused.

2. A student who has a planned absence should follow these procedures at least three (3) school days prior to the absence:

- The student shall deliver a written request signed by the parent/guardian to Student Services for administrative approval.
- Students are responsible for all work missed. Missed work must be submitted when the student returns to school.

Emergency Evacuation Procedures

When a fire alarm sounds, each class will exit the buildings via a pre-determined route. This route, along with an alternate, the assembly points and the correct procedures will be posted in each room and discussed regularly with all students. Failure to follow the expectations will result in a referral.

Expectations:

1. Students will exit silently and orderly as a group in a single file line.
2. When the recall signal is given, groups should return to their classes silently and as orderly as possible in a single file line.
3. If in the hallway when a fire alarm sounds, go to the nearest evacuation point and report to a teacher.

General Information

Dances: Dances are suspended until further notice.

Several dances will be scheduled throughout the year. These events are privileges and the privilege can be revoked due to inappropriate behavior. All school rules apply during dances. Students that do not comply may be issued a referral.

Field Trips: Field Trips are suspended until further notice.

Any of the following will prevent you from participating in field trips:

- A "U" in two or more classes on Report Cards during the semester of the field trip.
- Receiving more than one day of ISS during the semester of the field trip.
- Any Out-of-School-Suspension (OSS) during the semester of the field trip.
- Missing or lost library book(s)/textbook(s)/iPad or unpaid charges.

Lost and Found: The Lost & Found box is located in the cafeteria. Items will be kept for approximately two weeks. At the end of that time, they will be given to charity or thrown away.

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Bell Schedule 2020-2021

1st 7:50 - 8:51

*HR 7:50 – 8:06

2nd 8:55 – 9:40

3rd 9:44 - 10:29

6 th		7 th		8 th	
Lunch	10:31-11:01	4 th	10:33-11:18	4 th	10:33-11:18
4 th	11:05-11:50	Lunch	11:20-11:50	5 th	11:22-12:07
5 th	11:54-12:39	5 th	11:54-12:39	Lunch	12:09-12:39

6th 12:43 - 1:28

7th 1:32 - 2:17

CAT 2:17 – 2:20

CRMS Dress Code

<p>HEAD</p> <p>No caps, visors, hoods, bandanas or other head gear, except with administrative permission.</p>	<p>ACCEPTABLE</p> 	<p>NOT ACCEPTABLE</p> 
<p>UPPER GARMENTS</p> <p>All garments must cover shoulder to shoulder. No rips/tears or skintight items.</p> <p>All garments must be long enough to clearly overlap the beltline or stay tucked.</p> <p>NO halter tops, tanks tops, spaghetti straps or muscle shirts.</p>	<p>ACCEPTABLE</p> 	<p>NOT ACCEPTABLE</p> <p>Straps must be 2 inches wide</p> 
<p>LOWER GARMENTS</p> <p>Undergarments and the buttocks MUST remain entirely covered even while seated.</p> <p>Dresses, skirts and shorts must be at least mid-thigh or below in length.</p> <p>No rips, holes, or tears above the dress code line</p>	<p>ACCEPTABLE</p> 	<p>NOT ACCEPTABLE</p> <p>Shirt must come to mid thigh if wearing leggings</p> 

Crystal River Middle School

Social Distancing Guidelines

**** All Guidelines are subject to change.**

ANYONE ON CAMPUS WILL USE A FACE COVERING WHILE ON CAMPUS. See the Citrus CARES plan for specific information on face coverings.

Teachers

Every staff member will receive 5 face masks, and a bottle of hand sanitizer to use for the year. The sanitizer may be refilled if the bottle is kept. Only this specific hand sanitizer and the wall mounted sanitizer may be made available for use. Each teacher will be required to sign when they receive the masks and sanitizer. Signs will be displayed in classrooms to remind people to wash hands, etc.

Classroom:

- All personal furniture needs to be stored at home, this includes personally owned teaching materials, classroom libraries, chairs, cabinets, book shelves, desks, files and filing cabinets, etc.
- Mark a spot on the floor that designates where students will need to stand when communicating with the teacher at their desk.
- Establish individual spaces for students and student belongings. Areas should be spaced apart as feasible. Students' belongings should not be touching.
- Declutter classroom. Remove any unnecessary objects and store at home.
- Built in storage shelves and cabinets need to be utilized for storage.
- Only essential items needed to teach that week should be in the classroom. Each week the needs should be reevaluated.
- Place all furniture in one area of the room to create more space for distancing.
- Small groups need to practice social distancing. Maximum of 2-3 students at a time. If you have more space to social distance, more students may be in the group.
- Establish and maintain a traffic pattern in your classroom to minimize unnecessary student contact.
- Distance student desks as much as possible.
- Students are permitted to bring water bottles, all natural or alcohol based wipes (no chemicals; Clorox, Lysol) and personal hand sanitizer. No sharing of items.
- Classrooms will be open at 7:30 to receive students. All students will report directly to home room or breakfast then home room. No gathering.
- Maintain an accurate, current seating chart for all classes.
- Assign seat numbers to students in the class prior to lunch. Ms. Stringer will coordinate the process.
- No field trips. No outside clubs, individuals, or organizations can be on campus.
- Art, Band and PE will have specific tasks that will need to be completed.

Hallway:

- Enforce all hallway traffic patterns.
- Encourage students to get to class, no congregating. "Walk and Talk".
- No water fountain use.

- Escort students to designated areas after the dismissal bell, daily.

Students

- You may bring all natural or alcohol based wipes (no chemicals; Clorox, Lysol), hand sanitizers and clear water bottles for personal use.
- Students will use their personal earbuds. Headphones will not be provided.
- Students will wear a protective face covering as stated in Citrus CARES plan.

Hallway

- Follow all traffic patterns.
- Classrooms will be open at 7:30 to receive students. All students will report directly to home room or breakfast then home room. No gathering.
- Move quickly from one location to the next between classes. "Walk and Talk"
- No water fountain use.
- Maintain a safe distance from others during transition.

Cafeteria

- Bring lunch card to lunch. Students will scan the lunch card to submit their number. The touchpad will no longer be used.
- Enter and exit through designated doors. Follow the traffic pattern.
- Stay in assigned seat during lunch.
- Do not share items.
- Remain seated at all times.

Classroom

- Enter and exit the classroom according to the traffic pattern.
- Keep all belongings and supplies to yourself. Do not share items.
- Follow the classroom traffic pattern.

Parents

- Meetings must be scheduled by appointment. Call ahead to schedule a meeting via Zoom.
- Early checkout must be called in ahead of time. The parent will call the school to give an approximate time of pick up. When the parent arrives at the school they will remain in their car, they will call a second time to notify the school they have arrived. A staff member will meet the guest, check identification, and release student.
- Visitors cannot eat lunch with students.
- Stay in your car during drop off and pick up times.
- Encourage students to follow social distancing guidelines while on campus.
- Parent conferences will be held via Zoom.

Course Specific Guidelines:

Band

- Instruments will only be played outside.

- Students will clean instruments after use.
- Social distancing while playing outdoors.

Art

- Students will clean supplies after use.
- Students will not share items.

PE

- Students will not use lockers.
- Students will not dress out.
- PE classes will meet in the teachers' classroom.
- Students will clean equipment after use.
- Contact will be minimized in all activities.
- Students will provide their own water.

Media Center

- Books and materials will be cleaned after each student touches the item.
- Students will request books to Ms. Nigels via email. She will prepare the request and deliver to the student.

CRMS ½ Day Schedule 2019-2020

6th Grade	
(21 minute periods)	Period
7:50-7:53	Morning Show
7:53 – 8:14	1
8:19 – 8:40	2
8:45 – 9:06	3
9:11 – 9:32	4
9:37 – 10:02	6th Grade Lunch
10:07 – 10:28	5
10:33 – 10:54	6
10:59 – 11:20	7
7th Grade	Period
7:50-7:53	Morning Show
7:53 – 8:14	1
8:19 – 8:40	2
8:45 – 9:06	3
9:11 – 9:32	4
9:37 – 9:58	5
10:03 – 10:28	7th Grade Lunch
10:33 – 10:54	6
10:59 – 11:20	7
8th Grade	Period
7:50-7:53	Morning Show
7:53 – 8:14	1
8:19 – 8:40	2
8:45 – 9:06	3
9:11 – 9:32	4
9:37 – 9:58	5
10:03 – 10:24	6
10:29 – 10:50	7
10:55 – 11:20	8th Grade Lunch

Student Password Reminders

- School Computer and Classlink Single Sign on
Login: last name + first initial + last 3 digits of student ID #
PW: St + student ID #
- Skyward
Login: last name + first initial + last 3 digits of student ID #
PW: St + student ID #
- Student email
Login: last name + first initial + last 3 digits of student ID#@citruschools.net
PW: St + student ID #